

*Either write something worth reading or do something worth writing. – Benjamin Franklin*

**ENGLISH BGCSE: Expository Writing  
The Tutoring Station**

Instructor: Ms. Ernestia Fraser

Course Duration:

3 weeks

**Supplementary Materials:**

- ✓ College Dictionary
- ✓ College Thesaurus
- ✓ Effective Writing Principles, page 1-91,  
<http://www.unipa.it/persona/docenti/v/erasmo.vassallo/.content/liste/writing.pdf>

**Course Requirements:**

- ✓ Complete all assignments in a timely fashion
- ✓ Participate in peer editing
- ✓ Fully engage in revision process for Expository Essay

**Assessments:**

✓ Reflective Question	5%
✓ Course Quizzes	15%
✓ Essay Outline	10%
✓ Expository Introduction	5%
✓ First Expository Draft	25%
✓ Final Expository Draft	35%
✓ Reflection Essay	5%
<b>Total:</b>	<b>100%</b>

**Assignments:** All pre-writing and drafting assignments should be emailed to email: [tts.efraser@gmail.com](mailto:tts.efraser@gmail.com).

**Expository Essays:** You will be expected to write three drafts for this assignment. Your first draft will be graded by your instructor and this grade will count towards your final grade. The second draft will be reviewed by a peer or writing specialist and will not incur a grade. Your third and final draft will be graded by your instructor. Students are encouraged to gain writing assistance at MasterWriting242, a proofreading and editing company based in the Bahamas.

**Essay Formatting:** All papers should be typed in a standard 12-point serif font (e.g. Times New Romans) and double-spaced.

**Planning Assignments:** A part of your assessment will be based on your completion of planning assignments – outlines and introductions.

**Class Conferences:** You are expected to engage in at least one web conference. You will have two during the period of the course. In these sessions, you will be able to ask questions or raise concerns about course assignments and/or be given feedback on your writing.

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**Class Participation:** Students are encouraged to make quality contributions to class forums, which may be based on class readings and class assignments.

**Timely Work:** You must give your course instructor sufficient time to grade planning assignments and essays.

**Plagiarism:** This refers to passing off someone else's words or ideas as your own. Plagiarism is unacceptable and can result in a failing grade.

**Communication Policy:** If there are any questions or concerns, feel free to email me ([tts.efraser@gmail.com](mailto:tts.efraser@gmail.com)) anytime and I will respond within 24 to 48 hours.